

**LEXINGTON FAYETTE URBAN COUNTY GOVERNMENT
DIVISION OF PARKS & RECREATION
2017 SAINT PATRICK'S FESTIVAL
VENDOR/BOOTH REGISTRATION APPLICATION**

Event Dates & Times: Saturday, March 11 (11 am - 7 pm)
Location: Downtown Lexington, 5/3 Pavilion at Cheapside
Application Deadline: Postmarked by February 10 **Notification of Acceptance:** February 24

Applicant Information:

Contact Name: _____

Farm/Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Evening: _____ Fax: _____

Email: _____ Website: _____

Booth Type:

Marketplace/Cultural Arts & Crafts \$150 (limited to 20 vendors)

Information Booth - Nonprofit Free

Information Booth - Commercial Business \$200

Please describe the merchandise/information that will be sold/displayed in your booth.

Electric needed? Yes No Any special requirements? _____

The Division of Parks & Recreation will provide a 10'x10' foot space, located at the discretion of the festival staff on the grounds St. Patrick's Festival event. Non-profits and institutional organizations will also receive 1 table and 2 chairs.

The applicant will comply with the following regulations:

1. The applicant will provide their own equipment and set-up to the approval of the Lexington-Fayette Urban County Government's Division of Parks and Recreation and the St. Patrick's Festival.
2. Applicant employees must be neat, clean and maintain a good attitude with the public.
3. Applicant space must be left in a condition equal to or better than the condition it was found in prior to the set-up.
4. Applicant may only place signage on their booth and no other location. Signage must be provided by the vendor.
5. The Division of Parks and Recreation and the St. Patrick's Festival reserves the right to refuse participation to any applicant that does not comply with the terms and conditions of this agreement.
6. Information Booths: applicants will not vend any materials or merchandise during the event. Only informational materials may be dispensed, at no charge, to the public or any consumer during the event.

7. Arts & Crafts Vendors: All products, merchandise or information offered should be relevant to the Irish/Celtic culture.

Applicant must submit a description of items to be offered (pictures are acceptable) with the registration application.

The St. Patrick's Festival reserves the right to prohibit vendors from selling items that do not meet these requirements.

8. Artists and crafts people selling their own products must be displayed in an Irish/Celtic manner.

INDEMNIFICATION:

The Applicant agrees to indemnify, defend and hold harmless the Lexington-Fayette Urban County Government, employees and agents, from all claims, liabilities, losses, damages, expenses, accidents and occurrences (including attorney fees) arising out of, or in connection with, the performance of this agreement, activities associated with the event or arising out of Applicant's use of the facility, excepting however, all such claims, liabilities, losses, damages, expenses, accidents and occurrences caused by LFUCG's sole negligence or willful misconduct.

Signature: _____ Date: _____

Please check boxes to ensure you have completed and enclosed all required materials:

- Completed application
- Booth fee (payable to **St. Patrick's Festival**)

**Return application and payment by Friday, February 11:
 LFUCG Division of Parks and Recreation
 Attention: Alana Insko-Kelley/St. Pats
 545 North Upper Street
 Lexington, KY 40508**

**For additional information please call Liza Hendley-Betz at 859-351-1608 or
contact@failteimports.com.**

Office Use Only:	Date Received		Amount Paid		Check #		Sent to St. Pat's	
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